

## **Committee on WIPO Standards (CWS)**

**Eighth Session  
Geneva, November 30 to December 4, 2020**

### **ANNOTATED DRAFT AGENDA WITH PROPOSED TIMETABLE**

*Document prepared by the Secretariat*

This annotated draft agenda with a proposed timetable is prepared for the convenience of all participants as requested by Member States.

Taking into account the latest consultations with regional coordinators regarding the organizational arrangements for WIPO formal meetings scheduled in October and November 2020, the Secretariat prepared this annotated draft agenda with a proposed provisional timetable for the eighth session of the Committee of WIPO Standards (CWS) (hereinafter referred to as “the CWS” or “the Committee”).

In line with these organizational arrangements, the Committee will meet for two hours and a half each day of the session from November 30 to December 2 and on December 4, 2020, from 12 noon to 2.30 p.m., Geneva Time (CET).

The proposed timetable is merely indicative. Taking into account the progress of the discussions and preferences expressed by the delegations at the sessions, the Chair may propose changes to the timing of discussions on Agenda Items, as appropriate. For example, if the Committee does not finish discussions on an item by the end of the day, discussions on that item would continue at the start of the next day.

**Monday, November 30, 2020**  
**From 12 noon to 2.30 p.m.**

1. Opening of the Eighth Session

Brief description: The Director General of WIPO will open the session and deliver his welcoming remarks.

2. Election of the Chair and two Vice-Chairs

Brief description: At its seventh session in 2019, the CWS unanimously elected Mr. Jean-Charles Daoust (Canada) as Chair, and Mr. Sergey Biryukov (Russian Federation) as Vice-Chair. The CWS has well-established practice that the elected Chair and Vice-Chairs preside over two consecutive annual meetings, in this case, the CWS/7 and the CWS/8. In addition, for the position of the second Vice-Chair of the CWS/8, the Secretariat has received the nomination of Mr. Siyoung Park, Counsellor, Permanent Mission of the Republic of Korea in Geneva.

Invited action: the CWS will be invited to elect the second Vice-Chair, for the eighth session of the Committee.

3. Adoption of the agenda  
See present document.

Brief description: The draft agenda is a truncated agenda, in light of the format and duration of the session. It has been prepared following consultations held with Members States.

4. Proposals for new and revised WIPO Standards

- (a) Proposal for a new standard on Web API  
See document CWS/8/2.

Brief description: The proposed new Standard, prepared by the API Task Force led by Canada and the United Kingdom, is intended to provide recommendations on the development of APIs (Application Programming Interfaces) to facilitate the processing and exchange of IP data in a harmonized way over the Web. This document also provides the activities and the work plan of the Task Force.

Invited action (paragraph 21 of document CWS/8/2, which is reproduced below):

*“21. The CWS is invited to:*

- (a) note the contents of the present document and its Annex;*
- (b) consider and approve the name of the proposed Standard “WIPO Standard ST.90 – Recommendation for processing and communicating intellectual property data using Web APIs (Application Programming Interfaces)”;*
- (c) consider and adopt the new WIPO Standard ST.90 as reproduced in the Annex to the present document;*
- (d) consider and approve on the revision of the description of Task No. 56, as indicated in paragraph 20 above; and*
- (e) consider and approve the proposal by the API Task Force for the Secretariat to provide a unified catalog available on the WIPO website and report the progress to its next session, as outlined in paragraph 17 above.”*

- (b) Proposal for a new standard on multimedia marks  
See document CWS/8/3.

Brief description: The proposed Standard provides recommendations for the electronic management of motion and multimedia marks. It covers recommendations on presentation of applications for the protection of motion and multimedia marks, submitted electronically or on paper, their electronic processing and publication. The Standard will facilitate data processing and exchange of information regarding motion or multimedia marks among industrial property offices.

Invited action (paragraph 12 of document CWS/8/3, which is reproduced below):

*“12. The CWS is invited to:*

- (a) consider and approve the proposed name of new WIPO Standard ST. 69: "Recommendation for the electronic management of motion and multimedia marks";*
- (b) consider and adopt the proposed new WIPO Standard ST. 69, as reproduced in the Annex to this document; and*
- (c) consider whether Task No. 49 should be discontinued.”*

- (c) Proposal for a new standard on trademark legal status data  
See document CWS/8/4.

Brief description: The proposed Standard provides recommendations for the exchange of trademark legal status data, following the model of WIPO ST.27 for patent legal status data and ST.87 for industrial design legal status data. The new WIPO Standard should facilitate access to trademark data by IP information users, IPOs, IP data providers, the general public and other interested parties. The proposed Standard aims at improving worldwide availability, reliability and comparability of legal status data for trademarks in registration systems, including the Madrid System.

Invited action (paragraph 13 of document CWS/8/4, which is reproduced below):

*“13. The CWS is invited to:*

- (a) consider and approve the proposed name of the WIPO Standard ST. 61: "Recommendation for the exchange of trademark legal status data", as reproduced in the Annex to this document; and*
- (b) consider and adopt the proposed new WIPO Standard ST. 61, as reproduced in the Annex to this document.”*

- (d) Proposal for a new standard on design representations  
See document CWS/8/5.

Brief description: The proposed new Standard provides recommendations on how to create, store, display, manage, publish and exchange electronic representations of industrial designs. The recommendations are intended to maximize re-use of electronic representations for applicants filing the same design at multiple IPOs.

Invited action (paragraph 12 of document CWS/8/5, which is reproduced below):

*“12. The CWS is invited to:*

- (a) consider and approve the proposed name of new WIPO Standard ST.88: "Recommendations for electronic representation of industrial designs"; and*
- (b) consider and adopt the proposed new WIPO Standard ST. 88, as reproduced in the Annex to this document.”*

**Tuesday, December 1, 2020**  
**From 12 noon to 2.30 p.m.**

- (e) Proposal for the revision of WIPO Standard ST.26 (Task No. 44)  
See document CWS/8/6.

Brief description: This document provides the proposal for the revised WIPO Standard ST.26, submitted by the Sequence Listing Task Force led by European Patent Office (EPO), provides updates necessary to ensure the smooth transition to WIPO ST.26 from ST.25 by the big-bang implementation date of January 1, 2022 at national, regional and international level. In this regard, the recent PCT Working Group agreed on the necessary changes to the PCT Regulations assuming that the proposal will be approved by the CWS at this session.

Invited action (in paragraph 24 of document CWS/8/6, reproduced below):

*“24. The CWS is invited to:*

- (a) note the contents of this present document and the work plan of the Sequence Listing Task Force;*
- (b) consider and approve the proposal to revise WIPO Standard ST.26, as outlined in paragraphs 18 to 19 above, and reproduced in the Annex to the present document;*
- (c) note the intention of the International Bureau to provide online training covering both WIPO Standard ST.26 and WIPO Sequence, and to encourage IPOs to inform the International Bureau of their training requirements, as outlined in paragraph 22; and*
- (d) encourage IPOs to share their implementation plan for transition from WIPO Standard ST.25 to ST.26, as indicated in paragraph 23 above.”*

- (f) Proposal for the revision of WIPO Standard ST.27  
See document CWS/8/7.

Brief description: This document provides the proposed revisions are to update Annex II of WIPO Standard ST.27 (supplementary data fields) to align WIPO ST.27 with the new XML schema components for patent legal status data added in the new version 4.0 of Standard WIPO ST.96 (XML for all Intellectual Property).

Invited action (paragraph 9 of document CWS/8/7, which is reproduced below):

*“9. The CWS is invited to:*

- (a) note the content of this document; and*
- (b) consider and approve the proposed revision to "WIPO Standard ST. 27: Exchange of Patent Legal Status Data", as explained in paragraphs 3 and 5 and reproduced in the Annex to this document.”*

- (g) Proposal for the revision of WIPO Standard ST.37 (Task No. 51)  
See document CWS/8/8.

Brief description: This document provides the proposed revision of WIPO Standard ST.37, submitted by the Authority File Task Force led by the EPO, addresses basic updates required after the related update to WIPO ST.96. The Task Force was also informed of the decision by the PCT Minimum Documentation Task Force to use WIPO ST.37 as the basis of capturing patent publication information.

Invited action (in paragraph 16 of document CWS/8/8, reproduced below):

*“16. The CWS is invited to:*

- (a) note the contents of the present document;*
- (b) consider and approve the proposed revision of WIPO Standard ST.37 for version 2.1 as indicated in paragraphs 11 and 12 above;*
- (c) request Secretariat to prepare and publish the revised Standard ST.37 in accordance with the decision by the CWS as described in paragraph 13 above;*
- (d) request the Authority File Task Force to provide a proposal for necessary revisions to ST.37, in light of the proposal by the PCT MD Task Force, at the next session of the CWS, as indicated in paragraphs 8 and 9 above; and*
- (e) consider and approve the proposed date of March 1 for the provision of annual authority file updates and request the Secretariat to issue a Circular in February 2021, as indicated in paragraph 15.”*

5. Other proposals

- (a) Publication of the survey results on numbering systems of IP Offices  
See document CWS/8/9.

Brief description: This document presents the results of the survey on numbering systems used by IPOs for published documents and registered rights, which capture the practices of 50 Offices.

Invited action (in paragraph 8 of document CWS/8/9, reproduced below):

*“8. The CWS is invited to:*

- (a) note the content of this document and the Annex; and*
- (b) approve publication of the results of the survey on IPO numbering systems as described in paragraph 7 above.”*

- (b) Publication of the survey results on public access to patent information, part 1  
See document CWS/8/10.

Brief description: This document summarizes the results of the survey on the content, practices, functionalities and future plans of IPOs with respect to patent information available to the public, to which 60 Offices responded in early 2020.

Invited action (in paragraph 7 of document CWS/8/10, reproduced below):

*“7. The CWS is invited to:*

- (a) note the content of this document; and*
- (b) request the International Bureau to publish the survey results on the WIPO website.”*

**Wednesday, December 2, 2020**  
**From 12 noon to 2.30 p.m.**

- (c) Publication of the survey results on the use of 3D models and 3D images in IP data and documentation  
See document CWS/8/11.

Brief description: This document summarizes the results of the survey on the use of 3D models and 3D images in IP data and documentation by IPOs, which are being used to inform discussions of the 3D Task Force for the development of a new Standard on the digital 3D objects.

Invited action (in paragraph 12 of document CWS/8/11, reproduced below):

- “12. The CWS is invited to:  
(a) note the content of this document; and  
(b) request the International Bureau to publish the survey results on the WIPO website.”*

- 6. Consideration of the Work Program and Tasks List of the CWS  
See document CWS/8/12.

Brief description: This document, prepared by the Secretariat, provides up-to-date information on the CWS Work Program and Tasks list agreed upon at the seven session of the Committee in 2019. It should be noted that the information about certain Tasks as provided in the Annex may have to be reviewed and updated in order to reflect the agreements that the CWS may reach at this session.

Invited action (paragraph 3 of document CWS/8/12, which is reproduced below):

- “3. The CWS is invited to:  
(a) note the content of the present document; and  
(b) consider the Task List as reproduced in the Annex to this document and approve the Secretariat to incorporate the agreements reached at this session in the CWS Work Program and the CWS Work Program Overview described in paragraph 2 above.”*

- 7. Progress reports by the Task Forces

- (a) Report by the ICT Strategy for Standards Task Force (Task No. 58)  
See document CWS/8/13.

Brief description: This document provides a progress report on Task No. 58 provided by the ICT Strategy for Standards Task Force since the seventh session of the CWS.

Invited action (paragraph 12 of document CWS/8/13, which is reproduced below):

- “3. The CWS is invited to note the content of this document and provide comment on the updated table of 40 Recommendations, which is reproduced in the Annex to this document.”*

- (b) Report by the XML4IP Task Force (Tasks No. 41, No. 53 and No. 64)  
See document CWS/8/14.

Brief description: This document provides the CWS on the tasks conducted since the last session by the XML4IP Task Force, including the new release of version 4.0, which contains new data components for geographical indications and copyright orphan works. The International Bureau, as the Task Force leader, plans to provide the centralized repository for sharing Offices' implementation schema and a platform for developers to share their experience.

Invited action (paragraph 33 of document CWS/8/14, which is reproduced below):

*“33. The CWS is invited to:*

- (a) note the content of the present document;*
- (b) note the release of ST.96 versions 3.2 and 4.0, as indicated in paragraphs 6 to 16 above;*
- (c) note the inclusion of the geographical indication and copyright schemas in version 4.0;*
- (d) consider and approve the request by the XML4IP Task Force to remove Task No. 53 from the CWS program, as indicated in paragraph 19 above;*
- (e) note the progress on Task No. 64 and delays in providing JSON schema as well as the intention to present draft recommendations on JSON for IP data for consideration by the CWS at the ninth session as indicated in paragraphs 22 to 24 above;*
- (f) note the updated date of discontinuation of support for the legacy format for Hague communication, as indicated in paragraph 27 above;*
- (g) note that the progress of the ST.96 Centralized Repository development and the International Bureau's plan as described in paragraph 28;*
- (h) note that the XML4IP Task Force will provide a proposal for an appropriate platform to engage an external audience at the ninth session, as described in paragraph 29 above; and*
- (i) note the XML4IP Task Force work plan as indicated in paragraphs 30 to 33 above.”*

- (c) Report by the Blockchain Task Force (Task No. 59)  
See document CWS/8/15.

Brief description: This document provides a progress report on Task No. 59, reported by the Blockchain Task Force led by Australia and the Russian Federation since the seventh session of the CWS.

Invited action: The CWS will be invited to note the activities and the work plan of the Task Force set out in the document.

- (d) Report by the Name Standardization Task Force (Task No. 55)  
See document CWS/8/16.

Brief description: This document provides a progress report on Task No. 55 by the Task Force led by the Republic of Korea and the International Bureau since the seventh session of the CWS.

Invited action (paragraph 5 of document CWS/8/16, which is reproduced below):

*“5. The CWS is invited to:*

- (a) note the content of this document; and*
- (b) request the Task Force to prepare proposed recommendations for quality of applicant data to support name standardization at the next session of the CWS as indicated in paragraph 4 above.”*

**Friday, December 4, 2020**  
**From 12 noon to 2.30 p.m.**

- (e) Report by the 3D Task Force (Task No. 61)  
See document CWS/8/17.

Brief description: This document provides a progress report on Task No. 61 by the 3D Task Force led by the Russian Federation since the seventh session of the CWS, including a preliminary draft of a standard for use of digital 3D models and images for patents, trademarks and industrial designs. The Task Force expects to present a revised draft in 2021 for consideration by the CWS.

Invited action (paragraph 14 of document CWS/8/17, which is reproduced below):

*“14. The CWS is invited to:*

- (a) note the content of this document;*
- (b) note the work plan of the Task Force for 2020; and*
- (c) consider and approve the proposed modification of Task No. 61 in paragraph 13.”*

- (f) Report by the Digital Transformation Task Force (Task No. 62)  
See document CWS/8/18.

Brief description: This document provides a progress report on Task No. 62 by the Digital Transformation Task Force led by the United States of America since the seventh session of the CWS.

Invited action (paragraph 11 of document CWS/8/18, which is reproduced below):

*“11. The CWS is invited to:*

- (a) note the content of the present document, including the definition of electronic publication;*
- (b) note the progress of the Digital Transformation Task Force to date and encourage IPOs to actively participate in the Task Force discussions; and*
- (c) approve the proposed modification of Task No. 62 as described in paragraph 10 above.”*

- (g) Report by the Legal Status Task Force (Task No. 47)  
See document CWS/8/19.

Brief description: This document provides a progress report on Task No. 47 by the Task Force led by the International Bureau since the seventh session of the CWS.

Invited action (paragraph 7 of document CWS/8/19, which is reproduced below):

*“7. The CWS is invited to:*

- (a) note the content of this document; and*
- (b) request the Task Force to present a proposal for use of reserved characters in WIPO ST.27 at the next session of the CWS; and*
- (c) approve the revision of Task No. 47 as described in paragraph 6.”*

- (h) Report by the Trademark Standardization Task Force (Task No.60)  
See document CWS/8/20.



**Brief description:** This document provides a progress report on Task No. 60 by the Trademark Standardization Task Force since the seventh session of the CWS.

**Invited action** (paragraph 6 of document CWS/8/20, which is reproduced below):

*“6. The CWS is invited to:*

- (a) note the content of this document; and*
- (b) request the Task Force to present a recommendation on whether to maintain or split INID code 551 for collective, certification, and guarantee marks in WIPO Standard ST.60 at the next session of the CWS.”*

- (i) Report by the PAPI Task Force (Task No. 52)  
See document CWS/8/21.

**Brief description:** This document provides a progress report on Task No. 52 by the PAPI Task Force since the seventh session of the CWS and a revised proposal for questionnaire for Part 2 of the survey on Public access to patent information.

**Invited action** (paragraph 5 of document CWS/8/21, which is reproduced below):

*“5. The CWS is invited to:*

- (a) note the content of this document;*
- (b) approve the questionnaire for Part 2 of the survey, as presented in the Annex; and*
- (c) request the Secretariat to issue a circular inviting offices to take part in the survey.”*

## 8. Other informative reports and presentations

- (a) Report by the International Bureau on the provision of technical advice and assistance for capacity building to industrial property offices in connection with the mandate of the CWS. See document CWS/8/22.

**Brief description:** This report aims to implement the decision taken by the General Assembly in 2011 relating to the mandate of the CWS, and to provide regular written reports on the details of activities undertaken during the year 2019 in which the Secretariat or the International Bureau of WIPO endeavored to provide technical advice and assistance for capacity building to IPOs by undertaking projects regarding dissemination of IP standards information

**Invited action** (paragraph 13 of document CWS/8/22, which is reproduced below):

*“13. The CWS is invited to take note of the 2019 activities of the International Bureau, related to providing technical advice and assistance for capacity building to IPOs, regarding dissemination of IP standards information. This document will serve as a basis of the relevant report to be presented to the WIPO General Assembly to be held in 2020, as requested at its 40<sup>th</sup> session held in October 2011 (see paragraph 190 of document WO/GA/40/19).”*

- (b) Report on the Annual Technical Reports (ATRs)

**Brief description:** For information purposes, the International Bureau will provide a presentation on the summary of Annual Technical Reports provided by Offices, which capture their activities in 2019.

(c) Update of WIPO Sequence tool development

Brief description: For information purposes, the International Bureau will provide a presentation on the development progress of WIPO Sequence software tools, which will be used by applicants and Offices around the world. Further information is available on the WIPO website at: <https://www.wipo.int/standards/en/sequence/index.html>.

(d) Update of Authority File Web Portal

Brief description: For information purposes, the International Bureau will provide a presentation on the current status of Authority File Web Portal available on WIPO website at: [https://www.wipo.int/standards/en/authority\\_file.html](https://www.wipo.int/standards/en/authority_file.html).

9. Summary by the Chair

10. Closing of the session

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